

St. Anne Institute

160 North Main Ave

Albany, NY 12206

518-437-6500

www.StAnneInstitute.org

Title: Therapist- Community Based Clinical & Care Management Services
Location: Albany/Troy, NY
Salary Range: \$48,000 - \$58,000 a year
Hours: 40 hours a week (includes some evenings)

QUALIFICATIONS:

MSW/LMSW/LCSW, MHC, LMHC or other relevant

degree and experience working with individuals, families and groups preferred. Ability to function as part of a multi-disciplinary treatment team.

FUNCTIONS: To provide individual, family therapy and group therapy to assigned clients.

RESPONSIBILITIES:

Service Provision

- Coordinate the clinical treatment plan and develop comprehensive clinical assessments on assigned individuals and families.
- Provide individual, group and family focused treatment/therapy including outreach and advocacy.
- Plan and coordinate aftercare services and complete a discharge summary on each assigned case
- Facilitate case planning for each client/family.

Coordination

- Serve as the ongoing liaison with community agencies and referral sources.
- Attend and/or coordinate court appearances when required.
- Work cooperatively with client's case manager and/or outside service providers to coordinate clinical services and resolve issues.
- Attending relevant community meetings to collaborate with and introduce outpatient programs and services offered by SAI.

Documentation

- Coordinate and complete necessary reports and correspondence
- Maintain updated assessments and progress notes, and record updates in the SAI Electronic Health Record as required by contract or regulation.
- Present clinical treatment summaries of each client/family.

Training and Supervision

- Attend weekly individual and team/group supervision.
- Attend all clinical department staff meetings and supervisory meetings, as required
- Keep abreast of current trends in clinical treatment, trauma-informed care and evidence-based models through reading, in-service training and conferences.

General

- Adhere to NASW, AMHCA, NYS (New York State) Justice Center and SAI Codes of Conduct/Ethics, and ATSA Guidelines.
- Perform/complete other duties as required/assigned.